

Our reference HT/BHCC/0910TCWGassurances

5 May 2010

Councillor Les Hamilton
Chair of the Audit Committee
Brighton & Hove City Council

Direct line 0844 798 1790
Email helen-
thompson@audit-
commission.gov.uk

Dear Councillor Hamilton

Audit of Brighton & Hove City Council 2009/10 Financial Statements - Compliance with International Auditing Standards

In order to comply with a number of International Standard on Auditing I am required to obtain an understanding of the following:

- 1) How those charged with governance exercise oversight of management's processes in relation to:
 - undertaking an assessment of the risk that the financial statements may be materially mis-stated due to fraud;
 - identifying and responding to risks of fraud in the organisation;
 - communication to employees of views on business practice and ethical behavior; and
 - communication to those charged with governance the processes for identifying and responding to fraud.
- 2) How the Audit Committee oversees management processes to identify and respond to the risk of fraud and possible breaches of internal control.
- 3) Whether you have knowledge of any actual, suspected or alleged frauds
- 4) How you gain assurance that all relevant laws and regulations have been complied with.

Audit Commission, Suite 2, Ground Floor, Bicentennial House, Southern Gate, Chichester,
West Sussex, PO19 8SQ
T 0844 798 1717 F 0844 798 1705 www.audit-commission.gov.uk

A brief response by letter or e-mail, by 29 June 2010 will suffice. Please contact Simon Mathers, Audit Manager on 0844 798 1776 if you wish to discuss anything in relation to this request.

Yours sincerely

Helen Thompson
District Auditor